

REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS  
Of  
Alpha Charter of Excellence

1223 SW 4 Street Miami, Florida 33135  
August 7<sup>th</sup>, 2025

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**Minutes**

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**I. Call To Order**– The meeting called to order at 2:04pm

*Other Present:*

Ms. Isabel Navas, ACE Principal and Ms. Marisela Velez (Conflict Resolution Contact)

Meeting ID: 985 6028 6532 Passcode: ace

**II. Public Comment** (limited to agenda items only)\*

**III. Approval of Agenda**

Lisa Capote motioned to approve the agenda as presented, second by JC Fernandez, unanimously voted. Motion carried.

**IV. Approval of Minutes:**

Lisa Capote motioned to approve May 29, 2025, board minutes as presented. The motion was second by JC Fernandez, unanimously approved. Motion carried.

**V. Re-election of Board Members:** Juan Carlos Fernandez motioned to approve Lisa Capote as Board President, second by Rodney Desrameaux, unanimously voted. Motion Approved. Rodney Desrameaux motioned to approve Juan Carlos Fernandez as Treasurer and Dr. Judith Stein as member, second by Lisa Capote, unanimously voted.

**VI. Budget: 2025-2026 Title I Budget**

The proposed 2025-2026 budget was presented to the board. Ms. Navas reviewed the Title I Budget with the board. The budget is allocated to Science Supplement, Extra Period Supplement, CIS, Reading Coach, Social Studies Gifted Teacher, Guidance Counselor and L. Arts Intervention.

Action: Lisa Capote motioned to approve the budget as presented, second by JC Fernandez, unanimously voted. Motion Carried.

**VII. Old Business:**

School Grades: Ms. Navas reviewed the Trend Analysis School Performance with the board. The school accountability grade is a “C.” 3<sup>rd</sup> grade reading was the lowest proficiency % together with science. Early intervention for 3<sup>rd</sup> graders will begin when school starts. Learning gains in both Reading and Math were higher than the proficiency %.

Recommendation: Ms. Marisela Velez (School Parent Representative / Conflict Resolution)

Lisa Capote motioned to approve the recommendation as presented, second by JC Fernandez, unanimously voted. Motion carried.

Recommendation: Ms. Isabel Navas (Emergency Contact)

JC Fernandez motioned to approve the recommendation as presented, second by Lisa Capote, unanimously voted. Motion carried.

Board Meeting Dates SY 25-26: The dates were distributed to the board members.

August 7, 2025, November 6, 2025, February 5, 2026, and May 14, 2026.

#### VIII. **New Business:**

Drug Free Policy / Faculty Handbook

JC Fernandez motioned to approve the drug free policy and faculty handbook as presented, second by Rodney Desrameaux, unanimously voted. Motion carried.

School Improvement Plan: SIP plan presented by Ms. Navas. The data, goals and action plan were discussed in the meeting.

JC Fernandez motioned to approve the SIP plan as presented, second by Rodney Desrameaux, unanimously voted. Motion carried.

Mental Health Plan: The mental health plan was presented by Ms. Navas. The fund allocation for mental health will be for PD: Youth Mental Health Training. Most of our staff members need to be retrained. We are scheduled to be trained on August 11<sup>th</sup>, 2025. The rest of the mental health funds will be for our guidance counselor.

JC Fernandez motioned to approve the mental health plan as presented, second by Rodney Desrameaux, unanimously voted. Motion carried.

Safety Plan / Safe School Officer: The safety plan was reviewed by Ms. Navas. Ms. Navas discussed the reunification plan, fortify, threat assessment team, Alyssa's alert, and fortify. The school will continue to contract with Ian Moffet (TEAM JAI) as a security guard. Ms. Navas is working with the City of Miami Police Department (Officer Fontela). Officer Fontela will be a part of the Threat Assessment Team and will be conducting the emergency drills as needed this school year.

JC Fernandez motioned to approve the safety plan as presented, second by Rodney Desrameaux, unanimously voted. Motion carried.

TSIA Plan: Ms. Navas reviewed the TSIA plan with the board. These funds are to provide teachers with salary increases.

JC Fernandez motioned to approve the TSI plan as presented, second by Rodney Desrameaux, unanimously voted. Motion carried.

Referendum Funds – Referendum funds were paid by the district from the previous school year.

Personnel: New Hire / Evaluations / Resignation / Leave/Admin Transition / Waivers

Ms. Susana Pedraza will teach Kindergarten classes until Ms. Maldonado comes back from maternity.

Lisa Capote motioned to approve OFF Assignment: Elementary Education for Ms. Pedraza, second by JC Fernandez, unanimously voted. Motion Carried.

**Personnel Updates:**

Ms. G. Villanueva moved to Puerto Rico and will not begin the school year at ACE.

Ms. M. Grandez and Ms. Maria have both Retired. Ms. Maria will come to work only when the school needs office coverage.

Reyes Empowerment will not be returning to ACE.

Ms. K. Maldonado is still on maternity leave and will not begin the school year at ACE. Her tentative date to return is November 2025.

Ms. Sanchez ESE has been hired to provide SPED Services to our students.

Ms. Carrillo was also hired for 3<sup>rd</sup> grade.

The board approved for Ms. Isabel Navas to train Ms. Tide in the day-to-day admin operation of the school. Ms. Navas will be transitioning to management duties only. Ms. Tide will be graduating with the leadership masters in September 2025.

Lisa Capote motioned to approve transitioning training, second by JC Fernandez, unanimously voted. Motion Carried.

Lisa Capote motioned to approve MDCPS IPEGS / MEP evaluations for this school year, second by Rodney Desrameaux, unanimously voted.

**Grants Update:**

MDCPS provided an email stating the following grants have been halted until further notice: Tile II (PD), Tile III (ESOL Tutoring) and Title IV (Enrichment).

**IX. Extended Public Comment (non-agenda items only)**

**X. Comments from the Board (non-agenda items only)\***

**XI. Reconfirmation of Next Board Meeting on November 6, 2025.**

**XII. Adjournment: The board members adjourned at 2:35 pm**

*\*Individuals wishing to address the board of directors under Public Comments are requested to sign-up with the recording secretary prior to the start of the meeting. Individuals are limited to three minutes for their comments. \*The board will not respond to extended public comments during the meeting but will follow up in the most appropriate and time-effective manner.*

The undersigned hereby certifies that Lisa Capote is a Director and/or Officer of Alpha Charter of Excellence, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation. The minutes were adopted by the Board of Directors at a meeting held on November 6, 2025 minutes were approved/adopted. Alpha Charter of Excellence, Inc. A Florida not-for-profit corporation

By: X  Lisa Capote, Board President