

REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS
Of
Alpha Charter of Excellence

1223 SW 4 Street Miami, Florida 33135
April 25, 2024

Minutes

I. **Call To Order and Roll Call** – The meeting called to order at 2:05 p.m.

Present Board Members: Lisa Capote, Rodney Desrameaux, JC Fernandez and Dr. Judith Stein

Other Present:

Ms. Isabel Navas, ACE Principal and Ms. Maria Hernandez (Conflict Resolution Contact)

Meeting ID: 985 6028 6532 Passcode: ace

II. **Public Comment** (limited to agenda items only)*

III. **Approval of Agenda**

Lisa Capote motioned to approve the agenda as presented, second by JC Fernandez, unanimously voted. Motion carried.

IV. **Approval of Minutes:**

Lisa Capote motioned to approve the January 11, 2024, board minutes. The motion was second by JC Fernandez, unanimously approved and motion carried.

V. **Budget: Proposed budget for School Year 2024-2025.**

The budget is set for 270 students. We currently have 32 registered Kindergarten students which is a higher count than last year. The proposed budget shows a positive balance. The staff / teachers have a 2% increase.

Dr. Stein asked the following questions: The budget has board expenses and needs an explanation. Ms. Navas explained the board expenses in the budget are allocated for the annual audit and for governing board training.

Dr. Stein asked why the budget had no field trip expenses. Ms. Navas explained that all grades go on field trips, which are paid through donations. In addition, the school applies for free field trips, some are paid for by students. Dr. Stein emphasized it is important for students to attend annual field trips. Ms. Navas agreed and stated they all go on educational field trips once a year.

JC Fernandez motioned to approve the budget for the SY: 2024-2025. The motion was seconded by Dr. Judith Stein and was unanimously approved. Motion carried.

VI. **Old Business:**

Payroll and Health Plan:

Health / Payroll Vendors Election: Ms. Navas provided the board with two insurance quotes from Regis HR group and Risk Strategies DBA Worldwide Assurance, Inc. HMO and PPO plans were reviewed. Dr. Stein inquired about mental health counseling and our current insurance plan. Ms.

Navas stated she would need to investigate further with Regis and provide an answer during the next board meeting. However, the school works with a mental health agency that provides services to staff if they are in need.

The plans were compared to each other. JC Fernandez motioned to remain with Regis HR group for payroll and health benefits, second by Dr. Judith Stein, unanimously approved. Motion carried.

401K Plan:

Ms. Navas recommended increasing the 401K Match from 3% to 4%. The change aims to make the school more competitive with Academica schools in the neighborhood. The budget impact will be an additional 1%, about \$2,000.00 dollars. Despite the increase, the budget remains positive.

Dr. Stein motioned to approve the increase on the 401K Match from 3 to 4%, second by JC Fernandez, unanimously approved. Motion carried.

Teacher Contract:

The board reviewed the teacher contract for 2024-2025. Lisa Capote mentioned the FTC ruling will be updated soon to ban the non-compete clauses.

Lisa Capote motioned to approve the teacher contract excluding the non-compete clause and adding the referendum language, second by Rodney Desrameaux, unanimously approved. Motion carried.

Wellness Policy:

The wellness policy was updated and reviewed by the board. Lisa Capote motioned to approve the wellness policy, second by JC Fernandez, unanimously approved. Motion carried.

VII. New Business:

Termination of Employee: The 5th Grade teacher was terminated in March 2024. Ms. Navas worked with J. Wood's office to draft the termination letter. The letter was provided to the employee.

Resignation of Employee: The Curriculum Coach who was on leave resigned back in February 2024. The Coach will not be returning to work due to a family situation.

Family Leave: Two of our ACE teachers who were returned to work during the month of March 2024.

VIII. ESE and Website MDCPS Compliance: The compliance report was shared and reviewed with the board. The school had a great compliance visit from the MDCPS district. The school is in good standing.

IX. Extended Public Comment (non-agenda items only)


X. Comments from the Board (non-agenda items only)*

XI. Reconfirmation of Next Board Meeting on August 1, 2024

XII. Adjournment: The board members adjourned at 2:45 p.m.

**Individuals wishing to address the board of directors under Public Comments are requested to sign-up with the recording secretary prior to the start of the meeting. Individuals are limited to three minutes for their comments. *The board will not respond to extended public comments during the meeting but will follow up in the most appropriate and time-effective manner.*

The undersigned hereby certifies that Lisa Capote is a Director and/or Officer of Alpha Charter of Excellence, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation. The minutes were adopted by the Board of Directors at a meeting held on August 1, 2024, minutes were approved/adopted. Alpha Charter of Excellence, Inc. A Florida not-for-profit corporation

By: X  Lisa Capote, Board President