

REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS
Of
Alpha Charter of Excellence
1223 SW 4 Street Miami, Florida 33135
April 25, 2024

Minutes

I. Call To Order and Roll Call – The meeting called to order at

Present Board Members:

Other Present: Isabel Navas, Principal

Meeting ID: 985 6028 6532 Passcode: ace

II. Public Comment (limited to agenda items only)*

III. Approval of Agenda

Lisa Capote motioned to approve the agenda as presented, second by JC Fernandez, unanimously voted. Motion carried.

IV. Approval of Minutes:

Lisa Capote motioned to approve the January 11, 2024 board minutes, second by JC Fernandez, unanimously voted. Motion carried.

V. Budget: Proposed budget for School Year 2024-2025.

The budget is set for 270 students. We currently have registered for kindergarten 32 students. This is a higher count than last year. The school is preparing to have 3 Kindergarten classes instead of 2. The proposed budget has an ending positive balance. The staff / teachers have a 2% increase.

Dr. Stein asked the following questions: The budget has board expenses added can you explain? Ms. Navas explained the board expenses in the budget is allocated to the annual audit and for governing board trainings.

Dr. Stein asked why the budget had no field trip expenses. Ms. Navas explained all grades do go on field trips. The field trips are paid through donations and the school applies for free field trips. Finally, some field trips are paid for by students. Dr. Stein emphasized it is important for students to attend annual field trips. Ms. Navas agreed and stated they all go once a year on their excursions.

JC Fernandez motioned to approve the budget for the SY: 2024-2025 second by Dr. Judith Stein, unanimously voted. Motion carried.

VI. Old Business:

Payroll and Health Plan:

Health / Payroll Vendors Election: Ms. Navas provided to the board two insurance quotes from Regis HR group and Risk Strategies DBA Worldwide Assurance, Inc. HMO and PPO plans were reviewed. Dr. Stein was wondering about mental health counseling and our current insurance plan. Ms. Navas stated she would need to investigate more details with Regis and provide an answer.

The plans were compared to each other. JC Fernandez motioned to remain with Regis HR group for payroll and health benefits, second by Dr. Judith Stein, unanimously voted. Motion carried.

401K Plan:

Ms. Navas recommended increasing the 401K Match from 3 to 4%. The reason is the school would like to be competitive with the Academica schools in the neighborhood. The budget impact will be 1% about \$2,000.00 dollars. The budget is still positive with the increase.

Dr. Stein motioned to approve the increase on the 401K Match from 3 to 4%, second by JC Fernandez, unanimously voted. Motion carried.

Teacher Contract:

The board reviewed the teacher contract for 2024-2025. Lisa Capote mentioned the FTC ruling will be updated soon where the non-compete will be banned.

Lisa Capote motioned to approve the teacher contract excluding non-compete and adding the referendum language, second by Rodney Desrameaux, unanimously voted. Motion carried.

Wellness Policy:

The wellness policy was updated and reviewed by the board. Lisa Capote motioned to approve the wellness policy, second by JC Fernandez, unanimously voted. Motion carried.

Wellness Policy

VII. New Business:

Termination of Employee: The 5th Grade teacher was terminated back in March. Ms. Navas worked with J. Wood’s office to draft letter.

Resignation of Employee: The Curriculum Coach on leave resigned back in February.

Family Leave: The other teacher on leave came back in March 2024.

ESE and Website MDCPS Compliance: The compliance report was shared and reviewed with the board.

VIII. Extended Public Comment (non-agenda items only)

IX. Comments from the Board (non-agenda items only)*

X. Reconfirmation of Next Board Meeting on June 27, 2024

XI. Adjournment: The board members adjourned at 2:45 p.m.

**Individuals wishing to address the board of directors under Public Comments are requested to sign-up with the recording secretary prior to the start of the meeting. Individuals are limited to three minutes for their comments. *The board will not respond to extended public comments during the meeting but will follow up in the most appropriate and time-effective manner.*

The undersigned hereby certifies that Lisa Capote is a Director and/or Officer of Alpha Charter of Excellence, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on June 27, 2024 minutes were approved/adopted. Alpha Charter of Excellence, Inc. A Florida not-for-profit corporation

By: X _____ Lisa Capote, Board President