

REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS
Of
Alpha Charter of Excellence
1223 SW 4 Street Miami, Florida 33135
July 14, 2022

Minutes

I. Call To Order and Roll Call - meeting called to order at 2:03 p.m.

Present Board Members: Lisa Capote, JC Fernández, Dr. Judith Stein, Dr. Celia Suarez
Other Present: Isabel Navas, Principal Meeting ID: 985 6028 6532 Passcode: ace

II. Public Comment (limited to agenda items only)*

III. Approval of Agenda

Juan Carlos Fernandez (JC) motioned to approve the agenda as presented second by Dr. Celia Suarez, unanimously voted. Motion Approved.

IV. Approval of Minutes: May 12th, 2022 - JC motioned to approve the minutes as presented, second by Dr. Celia Suarez, unanimously voted. Motion Approved.

V. Proposed Budget SY: 2022-2023

1. The Title I budget was reviewed by the board. Total Allocation for the 2022-2023 is \$195,533.00 same as last year. The budget will be used for support personnel, interventionist, social studies gifted teacher, Extra Period Supplement, and Community Involvement Specialist programs. The school will continue to use the I-Ready software as well. JC motioned to approve the Title I budget as presented, second by Lisa Capote, unanimously voted. Motion Approved.

2. The proposed budget was reviewed by the board. The budget narrative was presented to the board. The enrollment projected within the budget was set at 270 students. The current enrollment at the school level is at 263. JC motioned to approve the annual budget as presented, second by Dr. Celia Suarez, unanimously voted. Motion Approved.

VI. Old Business:

1. NSLP Update: Ms. Navas informed the board, she applied for the Community Eligibility Program (CEP) program through the state. We are waiting to see if we were approved. This program provides free breakfast and lunch to all students in the school since there is a high % of low-income families identified by the state. The Division of Food and Nutrition will provide us with an approval status.
2. JC Fernandez motioned to approve Dr. Celia Suarez as Secretary of the Board and Conflict Resolution Representative, second by Dr. Judith Stein, unanimously voted. Motion Approved.
3. Dr. Celia Suarez motioned to approve Isabel Navas as emergency contact for the district, second by Dr. Judith Stein, unanimously voted. Motion Approved.
4. Sanchez vs ACE. The mediation was canceled since the plaintiff (B. Sanchez) and lawyer did not attend. Therefore, the insurance, our counsel, board and Ms. Navas have agreed to settle at this point. Financially, it makes more sense to settle than to go to court due to cost consideration. Porpoise Evans will be negotiating with the opposing counsel. P. Evans stated that the plaintiff was unable to provide she advise the school of her accommodations request. The insurance would like to settle between 16K - 20K.

VII. New Business Updates:

1. ACE data was reviewed with the board. The accountability of the school is a "C". The trend analysis chart was provided to the board and discussed.
2. Dr. Celia Suarez motioned to approve the Board Meeting dates as presented, second by Dr. Judith Stein, unanimously voted. Motion Approved.

3. Capital Outlay was completed by Ms. Navas. The funds will be used for the lease payment of our school facility.
4. The Faculty Handbook was reviewed by the board. Dr. Judith Stein motioned to approve as presented, second by Dr. Celia Suarez, unanimously voted. Motion Approved.
5. Employee Resignation: Ms. Hasbannie resigned due to commuting issues. The teacher will take another position closer to home. Ms. Navas will be hiring an interventionist to assist with Reading Intervention.
6. Motion to approve ESOL Waiver and Out of Field Waiver for Greatchen Villanueva by Dr. Celia Suarez, second by Dr. Judith Stein, unanimously voted. Motion Approved.
7. Health Benefit packages were reviewed with the board. Avmed Medical, United Health Dental, VSP for Vision. Dr. Celia Suarez motioned to approve, second by JC Fernandez, unanimously voted. Motion Approved.
8. Safety Plan and reunification plan were discussed and reviewed by the board. Plans have been included for review. Dr. Celia Suarez motioned to approve as presented, second by JC Fernandez, unanimously voted. Motion Approved.
9. The charter school safety assurance, police officer and mental health training documents were reviewed by the board. Ms. Navas will do the mental health training with Campus Shield. The safety drills / active shooter refresher with Dade CPR. Motion to approve the independent contractor agreement for mental health training by Dr. Celia Suarez, second by JC Fernandez, unanimously voted. Motion Approved.
10. The Mental Health Plan was discussed and reviewed by the board. Plan has been included for review. Dr. Celia Suarez motioned to approve as presented, second by JC Fernandez, unanimously voted. Motion Approved.
11. Grants update was given to the board. The newest grant is Summer Learning. This grant will be used for Summer School for reinforcing Reading and Math skills. Ms. Navas also spoke to CNC our partners for after care services. Ms. Navas explained to CNC President, Ms. Gabriela Musiet that there are grants like the Century 21 program. This program will allow our students to have an after care program for free.
12. The Parent / Student Handbook was discussed and reviewed by the board. Handbook has been included for review. Dr. Celia Suarez motioned to approve as presented, second by JC Fernandez, unanimously voted. Motion Approved.

VIII. Extended Public Comment (non-agenda items only)

IX. Comments from the Board (non-agenda items only)* Dr. Judith Stein represented Academica and ACE in the national conference in July in Washington D.C. There were 250 booths. The Alliance organization provided a state session that was very informative. Richard Moreno also presented the following topics: building a school / finding facilities. Dr. Stein will provide more information to the board on the workshops. Next year, Dr. Stein would like to see others join her in Texas.

X. Reconfirmation of Next Board Meeting on September 22, 2022

XI. Adjournment: Dr. Judith Stein motioned to adjourn at 3:20 p.m., second by JC Fernandez, unanimously voted. Motion Approved.

**Individuals wishing to address the board of directors under Public Comments are requested to sign-up with the recording secretary prior to the start of the meeting. Individuals are limited to three minutes for their comments. *The board will not respond to extended public comments during the meeting but will follow up in the most appropriate and time-effective manner.*

The undersigned hereby certifies that Lisa Capote is a Director and/or Officer of Alpha Charter of Excellence, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation. The minutes were adopted by the Board of Directors at a meeting held on September 22, 2022 that minutes were approved/adopted. Alpha Charter of Excellence, Inc. A Florida not-for-profit corporation

By: X *L. Capote* Lisa Capote, Board President