

REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS
Of
Alpha Charter of Excellence

1223 SW 4 Street Miami, Florida 33135
July 22, 2021

Minutes

I. Call To Order and Roll Call - meeting called to order at 1:05 p.m.

Present Board Members: Lisa Capote, JC Fernandez, and Dr. Judith Stein

Other Present: Isabel Navas, Principal, Mrs. Navas presided over the meeting at Chair's request

Absent: Rosana Salgado and Dr. Celia Suarez

Meeting ID: 985 6028 6532 Passcode: ace

II. Public Comment (limited to agenda items only)*

III. Approval of Agenda

IV. Approval of Minutes: May 6, 2021

V. Budget:

- **Title I for the school year 2021-2022:** The Title I Budget allocation is \$195,530.00. These funds will be used for the following Instructional Staff Reading Coach, Social Studies gifted teacher, Reading Supplemental Intervention personnel, Math Support, Counselor, and for Science afterschool program. The school will also allocate CIS parent and Family Involvement personnel that will provide families with workshops, meetings, resources and coordinate events with other community organizations. JC Motioned to approve the item as presented, Lisa Capote second, unanimously voted. Motion Approved
- **Amended Budget for School Year 2021-22:** The amended budget presented to the board has the official FTE funds for the next school year. The staffing personnel is updated with a few hiring completed. Lisa Capote motioned to approve the amended budget, second by Dr. Judith Stein, unanimously voted. Motion Approved

VI. Old Business:

1. **New Building update:** Roberto Cambo had signed an agreement for purchase on the property located at 2241 NW 7 Street. Due to the cost of construction now, the project will be too expensive to build. Mr. Cambo terminated the agreement on June 22, 2021. JC Fernandez stated we are living unprecedented times and the increase in property values are high due to the worldwide pandemic. It is easier to find locations for renting now than it is to buy due to many businesses working from home.
2. **New Building Lease:** Ms. Navas shared with the board the 6th amendment to the lease and reminded the board the lease expires 6/22. It is recommended to begin negotiations with the landlord for another five years. Lisa Capote stated I. Navas should contact the landlord to provide an amendment with the renewal of our lease for the next five years 2022-2027. Once received the board will negotiate terms and conditions.
3. **NSLP.** The overall audit was successful and positive. There were two minimal findings that would need a correction plan in 30 days: 1. The 5-day menu plan reviewed included the full 1 cup portion of fruits. However, the completed production records provided for the week of review only listed ½ cup portions for two days of the week reviewed. 2. Also, there were Four free and reduced-price household applications missing the social security number, or the indication of not having one, by an adult household member.

4. The school will be renewing their accreditation and charter this upcoming school year. Ms. Navas will provide you with information as it becomes available. The accreditation team will like to have a meeting with some board members. The accreditation is scheduled for September 22-24th. It will be done via Zoom. The charter renewal will be also this year. The MDCPS office of compliance has not provided any information yet. I will update the board when information becomes available.

VII. New Business Updates:

1. Summer School is taking place at ACE for the first time. We have registered our 3rd grade retained students in Summer. It will end on July 30th. These students are being remediated to pass the test for promotion to 4th grade.
2. Board Meetings are provided. Lisa Capote motion to approve the meeting dates as presented, second by Dr. Judith Stein, unanimously voted. Motion Approved
3. Ms. Navas filed the Capital Outlay plan with the state. It is was waiting for district review and approval. The school should be awarded the funds as always.
4. Faculty Handbook was reviewed with the board. Dr. Judith Stein motioned to approve as presented, second by JC Fernandez, unanimously voted. Motion Approved
5. Resignation of two teachers: Resigned Maureen Peña (5th Grade) and Jeanine Neal (1st). The school hired already the replacements: Jillian Fanning and Annie Hasbannie.
6. Dr. Judith Stein motion to approve Jillian Fanning and Annie Hasbannie (ESOL Waiver, if needed). second by JC Fernandez, unanimously voted. Motion Approved
7. Health Benefits: The school offers two plans PPO and HMO. The school continues to provide 401K with contribution, Vision, Dental and Gap Insurance. The school will contribute the same as last year, \$542.50. The health benefits charts were reviewed with the board. Isabel Navas showed all plans to the board and reviewed the policies / health package.
8. Threat Assessment Policy and procedures were reviewed with the board. The school will continue to have a threat assessment team which will meet monthly. The fire drills and emergency drills will continue to be completed monthly. Dr. Judith Stein motioned to approve the policy as presented, second by JC Fernandez, unanimously voted. Motion Approved
9. The City of Miami Police officers will be providing services this academic year. The MOU with the City of Miami will be provided by the end of the week. I will upload in our share drive for all to review.
10. Grants update: The school will be receiving ESSER II funds, Civic Literacy Book, High Quality Curriculum for Reading and Title I.
11. Mental Health Plan was reviewed with the board. The mental health allocation will be used for our counselor. The school has also partnered with Morning Star to treat our students. Ms. Navas is working with the agency. The MOU will be provided to the board once Ms. Navas receives it. Motion to approve the mental health as presented by JC Fernandez, second by Lisa Capote, unanimously voted. Motion Approved
12. Parent and Student Handbooks was reviewed with the board. JC Fernandez motioned to approve the handbook as presented, second by Dr. Judith Stein, unanimously voted. Motion Approved
13. JC Fernandez motioned to approve the Conflict Resolution board member as Rosana Salgado, second by Dr. Judith Stein, unanimously voted. Motion Approved
14. JC Fernandez motioned to approve Isabel Navas as the Emergency Contact second by Dr. Judith Stein, unanimously voted. Motion Approved

VIII. Extended Public Comment (non-agenda items only)

IX. Comments from the Board (non-agenda items only)*

X. Reconfirmation of Next Board Meeting on September 9, 2021

XI. Adjournment: Lisa Capote motioned to adjourn at 2:45 p.m., second by Dr. Judith Stein, unanimously voted. Motion Approved.

**Individuals wishing to address the board of directors under Public Comments are requested to sign-up with the recording secretary prior to the start of the meeting. Individuals are limited to three minutes for their comments. *The board will not respond to extended public comments during the meeting but will follow up in the most appropriate and time-effective manner.*

The undersigned hereby certifies that Lisa Capote is a Director and/or Officer of Alpha Charter of Excellence, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation. The minutes were adopted by the Board of Directors at a meeting held on September 9, 2021 that minutes were approved/adopted]. Alpha Charter of Excellence, Inc. A Florida not-for-profit corporation

By: X  Lisa Capote, Board President