

REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS  
Of  
Alpha Charter of Excellence  
1223 SW 4 Street Miami, Florida 33135  
September 22, 2022

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**Minutes**

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**I. Call To Order and Roll Call** - meeting called to order at 2:05 p.m.

Present Board Members: Lisa Capote, JC Fernández, Dr. Judith Stein, Dr. Celia Suarez  
Other Present: Isabel Navas, Principal Meeting ID: 985 6028 6532 Passcode: ace

**II. Public Comment** (limited to agenda items only)\*

**III. Approval of Agenda**

Juan Carlos Fernandez (JC) motioned to approve the agenda as presented second by Dr. Celia Suarez, unanimously voted. Motion Approved.

**IV. Approval of Minutes:** July 14, 2022 - JC motioned to approve the minutes as presented, second by Dr. Celia Suarez, unanimously voted. Motion Approved.

**V. Proposed Budget SY: 2022-2023**

1. Title I will be providing additional funds this school year. Ms. Navas is part of the COP State Board of Education and stated the funds will be received by the state. These additional funds can be used for supplementing the academic program of the school.

2. Teacher Salary Increase Plan was presented by Ms. Navas. The plan provides an outline plan for the Teacher Salary Increase for the SY: 2022-2023. The plan will be provided to the MDCPS district for review and approval as well. JC motioned to approve the TSIP charter plan as presented, second by Dr. Celia Suarez, unanimously voted. Motion Approved.

3. Audit 2022 was reviewed by the board. The audit report was conducted by King & Walker. Lisa Capote asked if the firm was easy to work with while the audit was being conducted. Ms. Navas reported to the board this firm was very friendly and they also submitted the audit before schedule. The basic financial statements were reviewed as follows: Government-wide financial statements, fund financial statements and notes to financial statements. The school's total net position amounted to \$419, 691.00 which includes an unrestricted net balance of \$354,088.00 as of June 30<sup>th</sup>, 2022. A copy of the audit is available in the governing board binder and the school's website.

**VI. Old Business:**

1. Enrollment Update: The school is currently at 260 students. FTE is scheduled for Oct. 3<sup>rd</sup> - 7<sup>th</sup>. We have not met the enrollment of 270 for this year's budget. Ms. Navas will be providing an updated budget to the board members that includes the total enrollment after FTE. This budget will be provided during our next board meeting in November.

2. Open House and Title I Annual Meetings were a success. We had parents show up physically this school year. Parents were able to attend a Title I meeting in the cafeteria with Ms. Navas and Ms. David. Then, the parents went to visit their child's classroom teachers.

3. Employee Update: We had three teachers in total resign. One teacher went to the district, the other two are currently not working at any school site. Since the budget is not at 270, Ms. Navas didn't proceed to hire for two out of the three positions that resigned. PE Coach had to be hired for physical education activities.

4. Out of Field Waiver: Dr. Celia Suarez motioned to approve the OFF waiver for J. Tide, second by JC Fernandez, unanimously voted. Motion Approved.
5. CEP approval was provided by the state. This means all our students can eat breakfast and lunch for free without having to apply for the lunch program.
6. The Executed Settlement was signed by L. Capote. This settlement payment was concluded at \$17,500.00.
7. Grants Update: The ESSER I and II and Title IV were already reimbursed to the school. These grants were from last school year 2021-2022. Ms. Navas is working on the ARP reimbursement for this school year. An amendment to the ARP grant will be provided to the district in November.

**VII. New Business:**

1. FAST Assessments were discussed with the board members. JC Fernandez asked what the difference between all three assessments was. Ms. Navas explained the following:

There will be three progress monitoring (PM) windows for FAST:

**PM1** – because this administration occurs at the very beginning of the school year, it is designed to provide a baseline score so teachers can track student progress in learning the B.E.S.T. Standards from PM1 to PM2.

**PM2** – this administration will provide a mid-year score to compare to the baseline score from PM1.

**PM3** – this last administration will provide a summative score that will accurately measure student mastery of the B.E.S.T. Standards at the end of the school year.

2. The School Improvement Plan (SIP) was reviewed and discussed with the board. JC Fernandez motioned to approve the SIP plan as presented, second by Dr. Celia Suarez, unanimously voted. Motion Approved.

3. MDCPS Evaluation Teachers and Administration Dr. Celia Suarez motioned to approve MDCPS teacher and Administration Evaluation system IPGES and MEP second by Dr. Judith Stein, unanimously voted. Motion Approved.

4. Backfill Officer agreement was presented to the board. JC Fernandez motioned to approve pending the review of L. Capote, second by Dr. Celia Suarez, unanimously voted. Motion Approved. Ms. Navas will send the agreement to L. C via email.

5. **Extended Public Comment (non-agenda items only)**

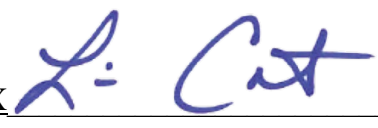
6. **Comments from the Board (non-agenda items only)\***

7. **Reconfirmation of Next Board Meeting on November 10<sup>th</sup>, 2022**

8. **Adjournment:** Dr. Celia Suarez motioned to adjourn at 3:05 p.m., second by Dr. Judith Stein, unanimously voted. Motion Approved.

*\*Individuals wishing to address the board of directors under Public Comments are requested to sign-up with the recording secretary prior to the start of the meeting. Individuals are limited to three minutes for their comments. \*The board will not respond to extended public comments during the meeting but will follow up in the most appropriate and time-effective manner.*

The undersigned hereby certifies that Lisa Capote is a Director and/or Officer of Alpha Charter of Excellence, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation. The minutes were adopted by the Board of Directors at a meeting held on November 17, 2022 that minutes were approved/adopted. Alpha Charter of Excellence, Inc. A Florida not-for-profit corporation

By: X 

Lisa Capote, Board President