

REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS
Of
Alpha Charter of Excellence
1223 SW 4 Street Miami, Florida 33135
February 11, 2021

Minutes

- I. **Call To Order and Roll Call** - meeting called to order at 1:05 p.m.

Present Board Members: Lisa Capote, Dr. Judith Stein,
Dr. Celia Suarez and Rosana Salgado

Meeting ID: 308 979 2658 Password: ACE5410

Other Present: Isabel Navas
- II. **Public Comment** (limited to agenda items only)*
- III. **Approval of Agenda**

Dr. Celia Suarez motioned to approve the agenda as presented, second by Rosana Salgado, unanimously voted. Motion Approved.
- IV. **Approval of Minutes:** December 10. 2020

Dr. Celia Suarez motioned to approve the minutes as presented, second by Rosana Salgado, unanimously voted. Motion Approved.
- V. **Old Business**
 1. Car Allowance was approved for Isabel Navas. Lisa Capote motioned to approve the \$100.00 monthly Car allowance for Isabel Navas second by Dr. Celia Suarez, unanimously voted. Motion Approved.
- VI. **New Business Updates:**
 1. Lunch Inspection is set for May 17-21. The state will be providing a desk top inspection of our National Lunch Program.
 2. Isabel Navas reviewed the school food safety plan with the board. Isabel Navas reviewed with the board the plan which provides a detail of the standard operating procedures in the cafeteria, the food preparation action plan and the food safety checklist provided to employee. The plan will be approved until 2023. Dr. Celia Suarez motioned to approve the plan as presented, second by Rosana Salgado, unanimously voted. Motion Approved.
 3. Isabel Navas reviewed the Wellness policy 2020-2023 with the board. ACE is committed to creating a school environment that promotes and protects the overall well-being of students and staff. The following plan provides a guideline to encourage a comprehensive wellness approach that is sensitive to both individual and the community it serves. The overall school based activities and the health services were discussed with the board. The overall guidelines for all food and beverages available during the school day was also reviewed. The school vendor for food and beverages is still Preferred Meals. Finally the annual progress assessment will be measured at least one every three to four years. Lisa Capote motioned to approve Wellness Policy as presented, second by Dr. Celia Suarez, unanimously voted. Motion Approved.

4. SSO Option - Isabel Navas would like to apply for the SSO Lunch Option next school year. This option will allow all students to eat for Free. The lunch program will require parents to fill out an application; however, all students will eat free. This has been recommended to the school leader since most of our students already qualify for free and reduce lunch. Lisa Capote motioned to approve the SSO option next school year, Dr. Judith Stein second, unanimously voted. Motion Approved.

Mid Year School Improvement plan was presented to the board. The school hasn't reached the goal in Reading, Math and Science yet. The overall SIP proficiency goal is Reading 55%, Math 61% and Science 55%. The intended outcome for the goal was not achieve. The hindrances to progress is as follows:


After our Winter recess, the school has reported COVID-19 cases and has quarantined classes. While at home, students are struggling online with completing assignments, motivation, staying connected at all times, concentration and experiences with many distractions. The students are not completing assignments and are easily distracted with the home environment. Parents are also having difficulties keeping students focus and motivated online. Parents are being informed through many communication platforms and progress monitoring meetings have been conducted. Parents have expressed their frustration with keeping student engaged, motivated and making sure the students complete their assignments. The school continues to provide an array of services for struggling students (tutoring, enrichment programs, intervention, and counseling program). The SIP reflection report was presented to the board.

5. COVID - 19 Updated: After our Winter recess, the school has reported COVID-19 cases and has quarantined classes. Teachers and students were quarantined after a few students tested positive during the Winter recess break. Students continue to be instructed all day in their classroom including eating lunch and breakfast. All Special Areas classes are also provided in the HR classroom.
6. Parents of all struggling online students were informed the recommendation of the school to bring students back physically.
7. Iready AP 2 vs AP 1 comparison was reviewed with the board. The overall performance of the AP2 Iready tests (Reading and Math) provides an increase on grade level placement.
8. Grants Update: The district has asked the school to revisit the following grants either we are receiving more funds or less funds.
 - 2019-2020 Safety and Security of School Facility allocation (\$1,906.07) was confirmed to be used for speakers supporting the FSSAT Assessment.
 - Title IV: This grant allocation is for \$9,302.45. It will be used to assist students in the access to a well rounded education including the enrichment classes after school on Wednesday. These enrichment classes will be in Art, Music, and Culture. Also, to improve the safe and healthy school conditions for student learning. PE activities and equipment will be purchased with these funds to support the physical education activities and wellness of students.
 - GEER: These funds (\$7,690.00) is fully for PPE and Disinfecting of the school.
 - ESSER: These funds were increased from the beginning of the school year. Since there was a budget revision to be completed for the district, Ms. Navas provided an amendment to the original budget. The ESSER funds equals to \$94, 879. 73. These funds will be used for the following: paraprofessional, distant learning platforms and computer server upgrade, Pexi Glass for classrooms, disinfecting supplies, materials, teacher and student devices for online classes, and support staff for interventions. The revised amended narrative was presented to the board. Dr. Celia Suarez motioned to approve all grant allocations and revisions, second by Dr. Judith Stein, unanimously voted. Motion Approved.

- VII. Extended Public Comment (non-agenda items only)
- VIII. Comments from the Board (non-agenda items only)*
- IX. Reconfirmation of Next Board Meeting on May 6, 2021.
- X. **Adjournment:** Dr. Judith Stein motioned to adjourn at 2:05 p.m., second by Dr. Celia Suarez, unanimously voted. Motion Approved.

**Individuals wishing to address the board of directors under Public Comments are requested to sign-up with the recording secretary prior to the start of the meeting. Individuals are limited to three minutes for their comments.*The board will not respond to extended public comments during the meeting, but will follow up in the most appropriate and time-effective manner.*

The undersigned hereby certifies that Lisa Capote is a Director and/or Officer of Alpha Charter of Excellence, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation. The minutes were adopted by the Board of Directors at a meeting held on 5/6/21 that minutes were approved/adopted]. Alpha Charter of Excellence, Inc. A Florida not-for-profit corporation

By: X  Lisa Capote, Board President